

# CERTIFICATE II IN SKILLS FOR WORK AND VOCATIONAL PATHWAYS

Vocational Education & Training CODE: FSK

**QUALIFICATION: FSK20113 CERTIFICATE II IN SKILLS FOR WORK AND VOCATIONAL PATHWAYS**

## COURSE OVERVIEW

This qualification is designed for individuals who require further foundation skills development to prepare for workforce entry or vocational training pathways.

It is suitable for individuals who require:

- a pathway to employment or vocational training
- reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 3
- entry level digital literacy and employability skills
- a vocational training and employment plan.

## DURATION

One year depending on timetable

## COURSE UNITS

UNIT CODE	UNIT NAME
FSKDIG03	Use digital technology for routine workplace tasks
FSKLRG09	Use strategies to respond to routine workplace problems
FSKLRG11	Use routine strategies for work related learning
FSKNUM14	Calculate with whole numbers and familiar fractions, decimals
FSKNUM15	Estimate, measure and calculate with routine metric measurements for work
FSKOCM07	Interact effectively with others at work
FSKRDG10	Use routine strategies for career planning
FSKLRG07	Use strategies to identify job opportunities
FSKLRG06	Participate in work placement
FSKRDG02	Read and respond to basic workplace signs and symbols
FNSFLT201	Develop and use a budget
FNSFLT202	Develop and use a savings plan
FSKOCM05	Use oral communication skills for effective workplace presentations

## CAREER OPPORTUNITIES & PATHWAYS

This is an entry level course to the world of work and to all other Certificate II courses and above. The skills and knowledge delivered in this course are highly sort after from all employers.

**Disclaimer:** "The College must have certain teachers and equipment to run this course. If the school loses access to these resources, the school will attempt to provide students with alternative opportunities to complete the course and the related qualifications. The school retains the right to cancel the vocational component of the course if it is unable to meet requirements."