



# CHANCELLOR STATE COLLEGE

*the best we can be*

## Mobile Phones and other Electrical Devices Policy

Many parents now feel the need to carry a mobile phone is a safety/security measure for their child. However, if a parent needs to contact their child during school hours this must be done through the College office. Should a student need to go home due to illness or any other reason during the school day, it is the College's responsibility to contact parents to coordinate arrangements.

The following 'appropriate use' rules apply with respect to mobile phones and other electronic devices.

1. Courtesy and consideration are paramount when using a mobile phone/electronic device.
2. Mobile phones/electronic devices must be switched off during lesson time. If they ring during a lesson or are found to be on silent mode or cause any disruption to the lesson by any use, teachers are instructed to send the student to the office where the phone will be handed in and logged for storage. A student whose phone has been logged at the office must report back to the teacher with a "phone/electronic device slip". The "phone/electronic device slip" is returned to the office (first offence) after school for the student to collect their mobile phone/electronic device.
3. Refusal to hand in the phone/electronic device will result in a consequence for wilful disobedience.
4. It is advisable to protect phones/electronic devices with security codes, clear markings and to keep them in a safe place while at school.
5. Mobile phones/electronic devices are brought to school entirely at the owner's risk. The College cannot accept any responsibility for theft, loss, damage or health effects from mobile phone use. Parents and students should ensure that mobile phones/electronic devices are insured as personal property as they are not insured by the College or Education Queensland.
6. Mobile phones/electronic devices are not to be used to take photographs or film other individuals.
7. Mobile phones/electronic devices are not to be used to send harassing or threatening text messages or inappropriate images to other individuals. Action will be taken against students who use their mobile phone/electronic device as a means to bully other students.

### Consequences for incorrect use of mobile phones and other electronic devices:

Unauthorised use of mobile phone	Possible Consequences
1 <sup>st</sup> time	<ul style="list-style-type: none"><li>• Slip given</li><li>• Phone kept in L Block</li></ul>
2 <sup>nd</sup> time	<ul style="list-style-type: none"><li>• Slip given</li><li>• Phone kept in L Block</li><li>• Students informed that they will be speaking to a Deputy if it is confiscated again</li></ul>
3 <sup>rd</sup> time	<ul style="list-style-type: none"><li>• Slip given</li><li>• Phone kept in L Block, a number '3' written on the slip.</li><li>• Student to speak with a Deputy before the phone can be collected at the end of the day</li><li>• Deputy warns the student that parents will be collecting in future</li><li>• Deputy writes on the back of the slip that student can collect at the end of the day.</li><li>• Further consequences may occur – including but not limited to detentions during breaks or after school.</li></ul>
4 <sup>th</sup> time	<ul style="list-style-type: none"><li>• Slip given and phone kept in L Block, a number '4' written on the slip. Student sent to speak with a Deputy. Deputy tells the student that parents will be collecting the device from the College. Parent contacted by the Deputy to inform them they need to pick up the device from the College. Parent advised further consequences will occur – detentions/withdrawal from class enforced by the Deputy Principal.</li></ul>

Disclaimer: The policies and procedures of Chancellor State College may be subject to change throughout the school year. Any changes will be notified to parents and carers through the College Newsletter and updated on the College Website. Students will be advised through email and student assemblies.