Dear Parent/Carer

Thank you for expressing an interest in your child attending Prep at Chancellor State College in 2018. I am pleased to now be able to provide information about the enrolment process beginning later this year.

Information sessions about the 2018 Prep year will be conducted in September of this year. At these sessions you will be provided with detailed information about all aspects of our prep program. Two sessions will be conducted on Thursday, 14 September commencing at 9.15am and again at 6.30pm. Two sessions are offered to allow you to attend the one most convenient for you. They will be of approximately one hour’s duration.

Enrolment Packs for the 2018 Prep year will be available from the Primary Campus office from Monday, 4 September. To obtain a pack, I would ask that you provide proof that you live in our enrolment management zone (ie a copy of your rates notice/lease agreement and your electricity account) as well as a copy of your child’s birth certificate. To allow the enrolment process to flow more smoothly, would you please bring with you when you collect your child’s enrolment pack, the original proof of residency documents and birth certificate as well as a photocopy of these documents for your child’s file. Enrolment packs are available from the school office.

Enrolment Interviews will be conducted for all newly enrolling families and will commence from Monday, 4 September. These interviews provide us with an opportunity to meet you and your child personally, to share important information, and to get to know your child prior to the commencement of their schooling. Enrolling children are asked to be present at this interview.

There will also be an Open Day for newly enrolling students on Tuesday, 5 December. This is an opportunity for your child to meet their teacher for 2018. Should you have any further queries, please do not hesitate to contact the Primary Campus office on 5453 3111.

In the meantime, I would like to invite you and your family to Questfest, a Chancellor State College annual event which allows us to celebrate students' work in their classrooms. This will be held on Thursday, 7 September from 5.30 – 7.00pm and will provide you with an opportunity to view our primary campus classrooms. We look forward to sharing your 2018 Prep year with you.

Warm regards,

Mark Birchall
Principal
Primary Campus