Dear Parent/Guardian

PREP AT CHANCELLOR STATE COLLEGE IN 2020

Thank you for expressing an interest in your child attending Prep at Chancellor State College in 2020. I am pleased to now be able to provide information about the enrolment process beginning later this year.

Information sessions about the 2020 Prep year will be conducted in September of this year. At these sessions, you will be provided with detailed information about all aspects of our Prep program. Two sessions will be conducted on Thursday 19 September 2019, commencing at 9.15am and again at 6.30pm. Two sessions are offered to allow you to attend the one most convenient for you. Each session will take about an hour.

Enrolment Packs for the 2020 Prep year will be available from the Primary Campus office from Monday, 2 September 2019. To obtain a pack, I would ask that you provide proof that you live in our enrolment management zone (i.e. a copy of your rates notice/lease agreement and two utilities bills in your name connected to the property), as well as a copy of your child’s birth certificate. To allow the enrolment process to flow more smoothly, would you please bring with you when you collect your child’s enrolment pack, the original proof of residency documents and birth certificate, as well as a photocopy of these documents for your child’s file. Enrolment packs are available from the Primary Campus office.

Enrolment interviews will be conducted for all newly enrolling families and will commence from Monday, 9 September 2019. These interviews provide us with an opportunity to meet you and your child personally, to share important information, and to get to know your child prior to the commencement of their schooling. Enrolling children are asked to be present at this interview.

There will also be an Open Day for newly enrolling students on Tuesday 10 December 2019. This is an opportunity for your child to meet their teacher for 2020. Should you have any further queries, please do not hesitate to contact the Primary Campus office on 5453 3111.

In the meantime, I would like to invite you and your family to Questfest, an annual College event, which allows us to celebrate students’ work in their classrooms. Questfest will be held on Thursday 12 September 2019 from 5.30pm to 7.00pm, and will provide you with an opportunity to view our Primary Campus classrooms. We look forward to sharing your 2020 Prep year with you.

Yours sincerely

Mark Birchall
Principal
Primary Campus