
SUBJECT:

BUSINESS ENTERPRISE STUDIES

ACADEMY:

ENTERPRISE & INNOVATION

STATUS:

ELECTIVE SUBJECT

COURSE OVERVIEW:

The Business Enterprise Studies program will offer students the opportunity to experience Year 11 and 12 subjects of Business Communications Technology, Accounting and Legal Studies. Students are provided with the opportunity to attain competency in the nationally recognised qualifications – Certificate I in Business and Certificate I in Financial Services.

COURSE STRUCTURE:

This course will offer students the opportunity to gain a range of skills and experiences in the following areas:



- Business communication
- Computer operations
- Introductory accounting concepts
- Business plans and operations
- Finance literacy

Stand alone qualifications within the Business Enterprise Program:

- Certificate I in Business
- Certificate I in Financial Services

Information about the Certificate I in Business and Certificate I in Financial Services can be found on the following two pages.

ASSESSMENT TECHNIQUES:

- Assignments
- Exams
- Computer tasks
- Projects

POSSIBLE CAREER PATHWAYS/OPTIONS:

Further Study Opportunities

TAFE

- Certificate in Business / Finance
- Diploma in Business / Finance

Universities

Degrees:

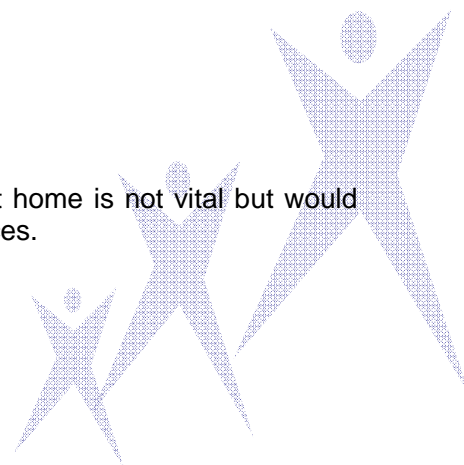
- Finance
- Commerce
- Business (Communication)
- Economics
- Law
- International Business

Graduate Certificate:

- Business Administration
- Communication

SPECIAL REQUIREMENTS:

Access to computer technology at home is not vital but would support student learning experiences.



CERTIFICATE I IN BUSINESS

(Stand Alone qualification within the Business Enterprise Studies program)

STATUS: VOCATIONAL EDUCATION & TRAINING College Code: BUS

QUALIFICATION: BSB10107 – Certificate I in Business

COURSE OVERVIEW:

<http://www.ntis.gov.au>

Please refer to the NTIS website for specific information about the qualification.

The Certificate I in Business is a stand alone qualification within the Year 10 Business Enterprise Studies program. This qualification enables individuals to develop basic business skills and knowledge to prepare for work. Students will participate in a scenario based project completing a range of tasks under close supervision.

COURSE STRUCTURE:



To attain a Certificate I in Business, 6 units must be achieved:

- 6 industry core units.

INDUSTRY CORE UNITS

Achieve the following 6 core units:

- BSBOHS201B Participate in OHS processes
- BSBLED101B Plan skills development
- BSBCMM101B Apply basic communication skills
- BSBITU101B Operate a personal computer
- BSBSUS201B Participate in environmentally sustainable work practices
- BSBWOR202B Organise and complete daily work activities

ASSESSMENT TECHNIQUES:

The emphasis in this subject is on completing tasks in a competent manner. Assessment will be delivered using a variety of techniques:

- Project
- Practical Activities
- Computing Tasks
- Folio of Collected Evidence of Competency

Students must achieve competency at every task in order to be issued with a full certificate at the completion of this course.

SPECIAL REQUIREMENTS:

Nil

CAREER OPPORTUNITIES & PATHWAYS

Articulation into:

BSB20107 Certificate II in Business

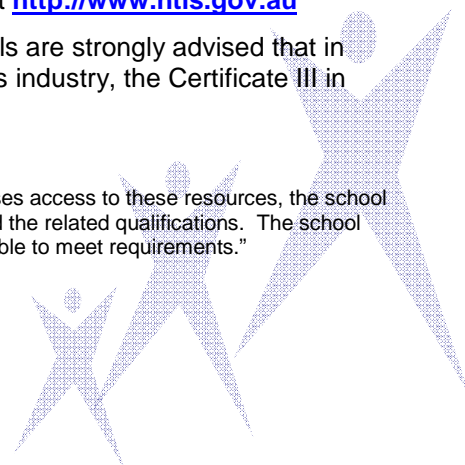
BSB30107 Certificate III in Business

Other specific financial qualifications available at <http://www.ntis.gov.au>

Employment outcomes are limited and individuals are strongly advised that in order to meet the entry-level requirements of this industry, the Certificate III in Business should be undertaken.

Disclaimer:

"The school must have certain teachers and equipment to run this course. If the school loses access to these resources, the school will attempt to provide students with alternative opportunities to complete the course and the related qualifications. The school retains the right to cancel the vocational component of the course if it is unable to meet requirements."



CERTIFICATE I IN FINANCIAL SERVICES

(Stand Alone qualification within the Business Enterprise Studies program)

STATUS: VOCATIONAL EDUCATION & TRAINING College Code: FNS

QUALIFICATION: FNS10104: Certificate I in Financial Services

COURSE OVERVIEW: <http://www.ntis.gov.au>
Please refer to the NTIS website for specific information about the qualification.

The Certificate I in Financial Services is a stand alone qualification within the Year 10 Business Enterprise Studies program. This qualification is designed to facilitate an understanding of the Australian financial services marketplace and personal financial situations. The purpose of this qualification is to meet the needs of identified gaps in nationwide financial literacy.

COURSE STRUCTURE:



To attain a Certificate I in Financial Services, 5 units must be achieved:

- 5 industry core units.

INDUSTRY CORE UNITS

Achieve the following 5 core units:

- FNSFLIT201B Develop and use a personal budget
- FNSFLIT202B Develop and use a savings plan
- FNSFLIT203B Develop understanding of debt and consumer credit
- FNSFLIT204B Develop understanding of superannuation
- FNSFLIT205B Develop understanding of the Australian financial system and markets

ASSESSMENT TECHNIQUES:

The emphasis in this subject is on completing tasks in a competent manner. Assessment will be delivered using a variety of techniques:

- Written and Practical tasks
- Computing Tasks
- Demonstrations observed by the teacher
- Web based activities
- Folio of Collected Evidence of Competency

Students must achieve competency at every task in order to be issued with a full certificate at the completion of this course.

SPECIAL REQUIREMENTS:

Nil

CAREER OPPORTUNITIES & PATHWAYS

Articulation into:
FNS20104 Certificate II in Financial Services
FNS30104 Certificate III in Financial Services
Other specific financial qualifications available at <http://www.ntis.gov.au>

Employment outcomes are limited and individuals are strongly advised that in order to meet the entry-level requirements of this industry, the Certificate III in Financial Services should be undertaken.

Disclaimer:

"The school must have certain teachers and equipment to run this course. If the school loses access to these resources, the school will attempt to provide students with alternative opportunities to complete the course and the related qualifications. The school retains the right to cancel the vocational component of the course if it is unable to meet requirements."

